



**ST. MARY'S SCHOOL**  
**MADAM SARA MATHEW LANE**  
**B-2 BLOCK, S.J. ENCLAVE, NEW DELHI 110029**  
**Tel. Nos. 26103926,26171440 E-mail: [smschol@gmail.com](mailto:smschol@gmail.com)**

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No.SMS/G-14B

28.12.2018

**SUB: INSTRUCTIONS TO PARENTS OF CHILDREN COMMUTING BY PRIVATE VANS/TRANSPORT**

Dear Parents,

In our constant endeavor to provide safety in the school buses, St. Mary's School has equipped the school buses as per guidelines from the CBSE in their circular CBSE No. CBSE/AFF./Circular-8/2017/1217401 dated 23.22.2017 & the Delhi Directorate of Education.

Please note, that as per our school's policy **no child is permitted to commute to school by private vans/cabs**. We expect parents to opt for the school bus for their ward's safe travel to and from school.

In case your child travels by van or any other private transport, parents should comply with the following:

- Ensure that the cab / taxi / Van is registered with Transport Department under the School Cab Scheme of the Private Motor Registration Act.
- To ensure safety of the children, the vehicle registered under the scheme should be equipped with safety features including Speed Governors, GPRS devices, Fire Extinguisher and a First Aid Box. This is mandatory as per the guidelines by the Hon'ble Supreme Court of India.
- Parents should have the vehicle registration number, license details, identity card and the latest police verification report of the Driver/Conductor/Helper.
- It is also suggested that parents should ensure that there is a lady attendant in the van or that parents by rotation accompany the van in the morning as well as afternoon.

No security is complete without the active support from the parents, we seek your partnership in providing a safe environment to our children.

**The school will not be held responsible for any untoward incident which may occur while children commuting in the private vans.**

Warmly,

**Dr. Annie Koshi**  
**Principal**